

# Provider Access Policy



**Confidence. Happiness. Courage. Success.**

**Policy reviewed date: Spring Term 2021**

**Review date: Spring Term 2022**

**Author: Miss E Lopez (CEIAG Aspirations Leader)**

# Rationale

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## Student Entitlement

All students in years 7 - 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

## Management of Provider Access Requests

### Procedure

A provider wishing to request access should contact our named CEIAG Aspirations Leader:

Miss Emma Lopez

Telephone: 01902 558420

Email: [elopez@coltonhills.co.uk](mailto:elopez@coltonhills.co.uk)

### Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their Parents/Carers.

Please see the Colton Hills Community School Careers Programme overview (Appendix 1) to find more about opportunities offered to our young people and speak to our Careers Leader to identify the most suitable opportunity for you.

## Premises & Facilities

The school will make the building, including classrooms or private meeting rooms, available for discussions between the provider and students, as appropriate to the activity. The school will also make available Audio Visual and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader / CEIAG Aspirations Leader.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch, break times or afterschool.

## Safeguarding

All visitors to our school should be aware of their Safeguarding responsibilities and work within the guidance as laid out in the school policy on safeguarding.

## Date for Review

Spring Term 2022

## Links with other policies

CEIAG

Equality

Safeguarding

SEND

# Appendix 1

Year Group	Autumn Term	Spring Term	Summer Term
<b>Year 7</b>	<p>National Skills Day (7<sup>th</sup> October 2020) Gatsby Benchmark 2, 4, 5</p> <p>Tomorrows Engineers Week (16<sup>th</sup> – 20<sup>th</sup> November 2020) Gatsby Benchmark 3, 4, 5, 8</p> <p>Global Entrepreneurship Week (16 – 22<sup>nd</sup> November 2020) Gatsby Benchmark 3, 4, 5, 7</p>	<p>International Day of Women &amp; Girls in Science (11<sup>th</sup> February 2021) Gatsby Benchmark 2, 3, 4, 5, 8</p> <p>National Careers week (1<sup>st</sup> – 5<sup>th</sup> March 2021) – assemblies, student talks, classroom sessions Gatsby Benchmark 3, 4, 5, 7, 8</p> <p>Careers Roadshow 2020 (March 2021) Gatsby Benchmark 3, 4, 5, 7, 8</p> <p>Construction Themed 'World of Work Week' – a week of 'activities and events bespoke to the Black Country (22<sup>nd</sup> – 26<sup>th</sup> March 2021) Gatsby Benchmark 2, 3, 4, 5, 7, 8</p> <p>Employer Engagement Activities Gatsby Benchmark 4, 5</p>	<p>PSHE Careers module</p> <p>International Women in Engineering Day (23<sup>rd</sup> June 2021) Gatsby Benchmark 2, 3, 4, 5, 8</p> <p>Employer Engagement Activities Gatsby Benchmark 4, 5</p> <p>1:1 IAG careers meeting for year 7 students (May - July 2021) Gatsby Benchmark 3, 8</p>



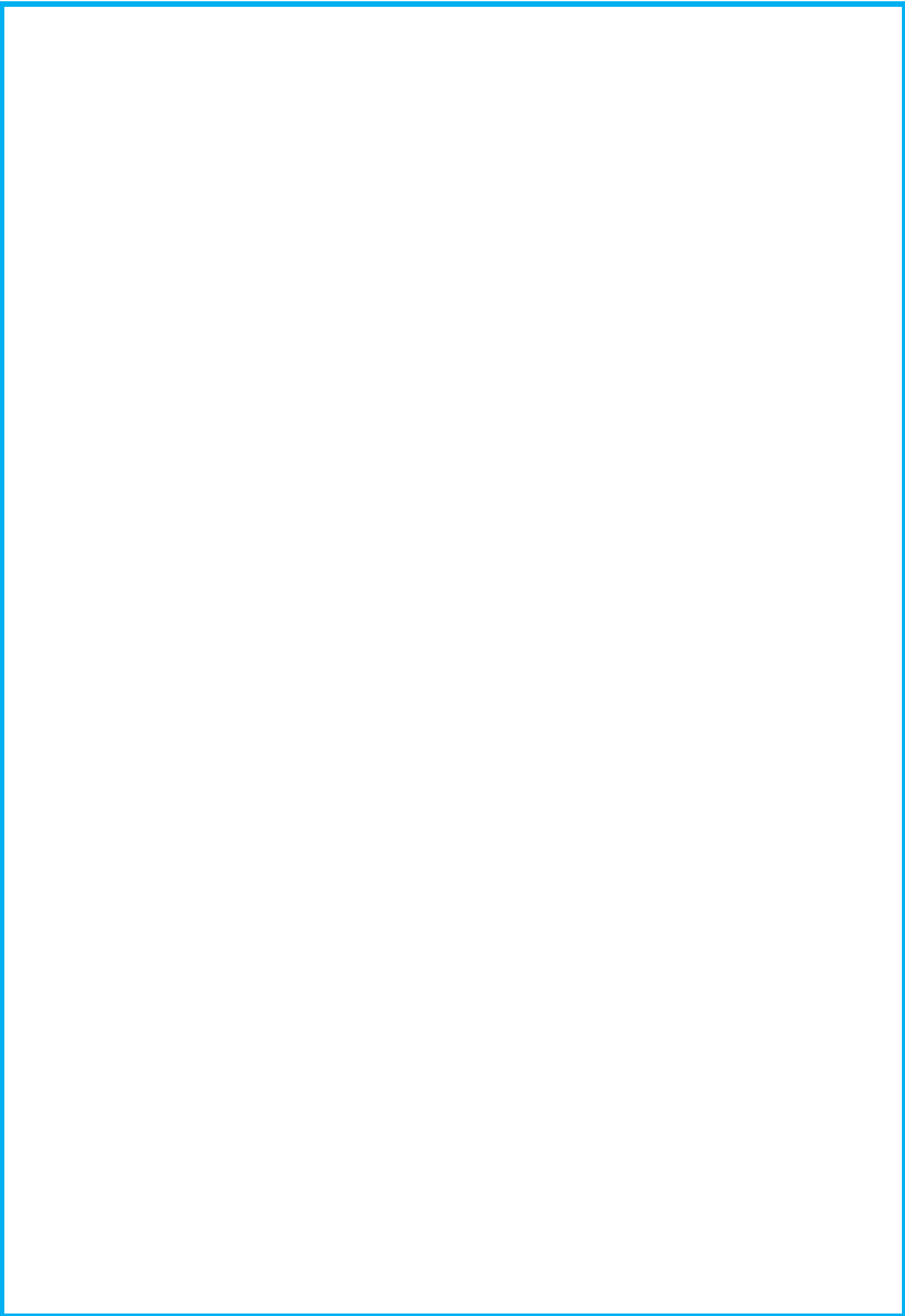












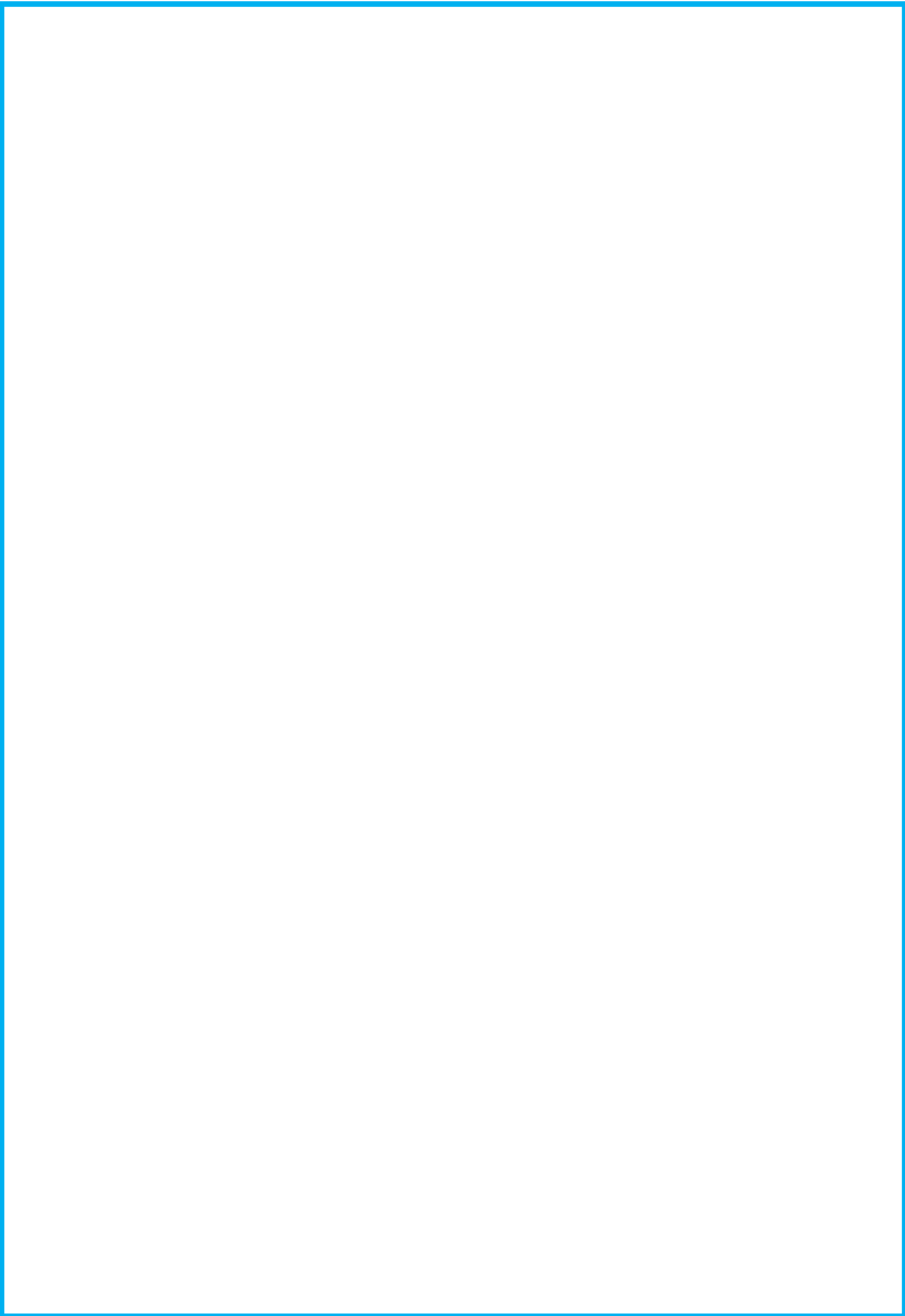


Week (16 <sup>th</sup> - 20 <sup>th</sup> )		
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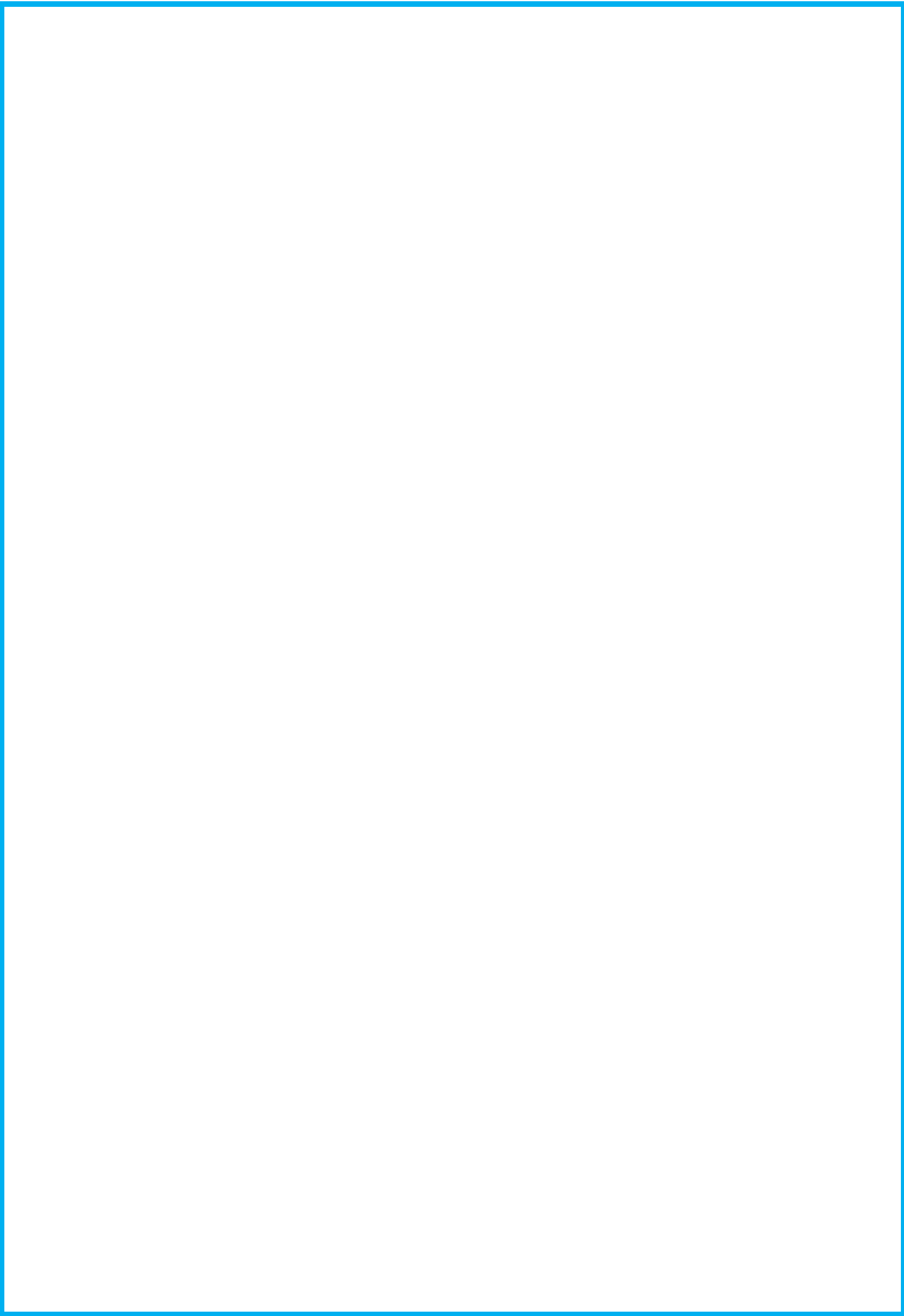






































Year 9	<p>National Skills Day (7<sup>th</sup> October 2020) Gatsby Benchmark 2, 4, 5,</p> <p>Tomorrows Engineers Week (16<sup>th</sup> – 20<sup>th</sup> November) Gatsby Benchmark 3, 4, 5, 8</p> <p>Global Entrepreneurship Week (16 – 22<sup>nd</sup> November 2020) Gatsby Benchmark 3, 4, 5, 7</p> <p>Selected students attend Sector Skills Career Talks Gatsby Benchmark 4, 5</p>	<p>1:1 IAG careers meeting exploring different job roles for all Year 9 students (<i>January – July 2021</i>) Gatsby Benchmark 3, 8</p> <p>International Day of Women &amp; Girls in Science (11<sup>th</sup> February 2021) Gatsby Benchmark 2, 3, 4, 5, 8</p> <p>Employer Engagement Activities/Workshops (<i>Dates/Times TBC</i>) Gatsby Benchmark 4, 5</p> <p>National Careers week (1<sup>st</sup> – 5<sup>th</sup> March 2021) – assemblies, student talks, classroom sessions Gatsby Benchmark 3, 4, 5, 7, 8</p> <p><b>Careers Roadshow 2020 (March 2021)</b> Gatsby Benchmark 3, 4, 5, 7, 8</p> <p>Construction Themed 'World of Work Week' – a week of 'activities and events bespoke to the Black Country (22<sup>nd</sup> – 26<sup>th</sup> March 2021)</p> <p>Selected students attend Big Bang Stem careers fair (<b>March 2021</b>) Gatsby Benchmark 3, 4, 5, 7, 8</p> <p>Celebrating Careers in Finance, Tourism &amp; Hospitality (<b>April 2021</b>)</p> <p>Selected students attend Sector Skills Career Talks Gatsby Benchmark 4, 5</p>	<p>1:1 IAG careers meeting exploring different job roles for all Year 10 students (<i>January – July 2021</i>) Gatsby Benchmark 3, 8</p> <p>International Women in Engineering Day (23<sup>rd</sup> June 2021) Gatsby Benchmark 2, 3, 4, 5, 8</p> <p>Selected students attend Sector Skills Career Talks Gatsby Benchmark 4, 5</p>
Year 10	<p>National Skills Day (7<sup>th</sup> October 2020) Gatsby Benchmark 2, 4, 5,</p> <p>Tomorrows Engineers Week (16<sup>th</sup> – 20<sup>th</sup> November) Gatsby Benchmark 3, 4, 5, 8</p> <p>Global Entrepreneurship Week (16 – 22<sup>nd</sup> November 2020)</p> <p>World Skills LIVE NEC, Birmingham (19<sup>th</sup> – 21<sup>st</sup> November 2020)</p> <p>Selected students attend Sector Skills Career Talks Gatsby Benchmark 4, 5</p> <p>1:1 IAG careers meeting with selected Year 10 students Gatsby Benchmark 8</p> <p>Selected students participate in STEM career days Gatsby Benchmark 3, 4</p>	<p>Employer Engagement Activities/Workshops with EYS (<i>January – February 2021</i>) Gatsby Benchmark 4, 5</p> <p>National Apprenticeship Week (3<sup>rd</sup> – 9<sup>th</sup> February 2021)</p> <p>International Day of Women &amp; Girls in Science (11<sup>th</sup> February 2021) Gatsby Benchmark 2, 3, 4, 5, 7, 8</p> <p>National Careers week (1<sup>st</sup> – 5<sup>th</sup> March 2021) – assemblies, student talks, classroom sessions Gatsby Benchmark 3, 4, 5, 7, 8</p> <p><b>Year 10 Work Experience Placements (8<sup>th</sup> – 12<sup>th</sup> March 2021)</b> Gatsby Benchmark 5, 6</p> <p><b>Careers Roadshow 2020 (March 2021)</b> Gatsby Benchmark 3, 4, 5, 7, 8</p>	<p>1:1 IAG careers meeting with all Year 10 students (<i>May – July 2021</i>) Gatsby Benchmark 3, 8</p> <p>International Women in Engineering Day (23<sup>rd</sup> June 2021) Gatsby Benchmark 2, 3, 4, 5, 8</p> <p>Nominated students attend college taster days Gatsby Benchmark 3, 7</p> <p>Selected students attend Training Provider taster days Gatsby Benchmark 3, 7</p> <p>Support / Allocation of Work Experience Placements Gatsby Benchmarks 2, 3, 4, 5, 6</p>

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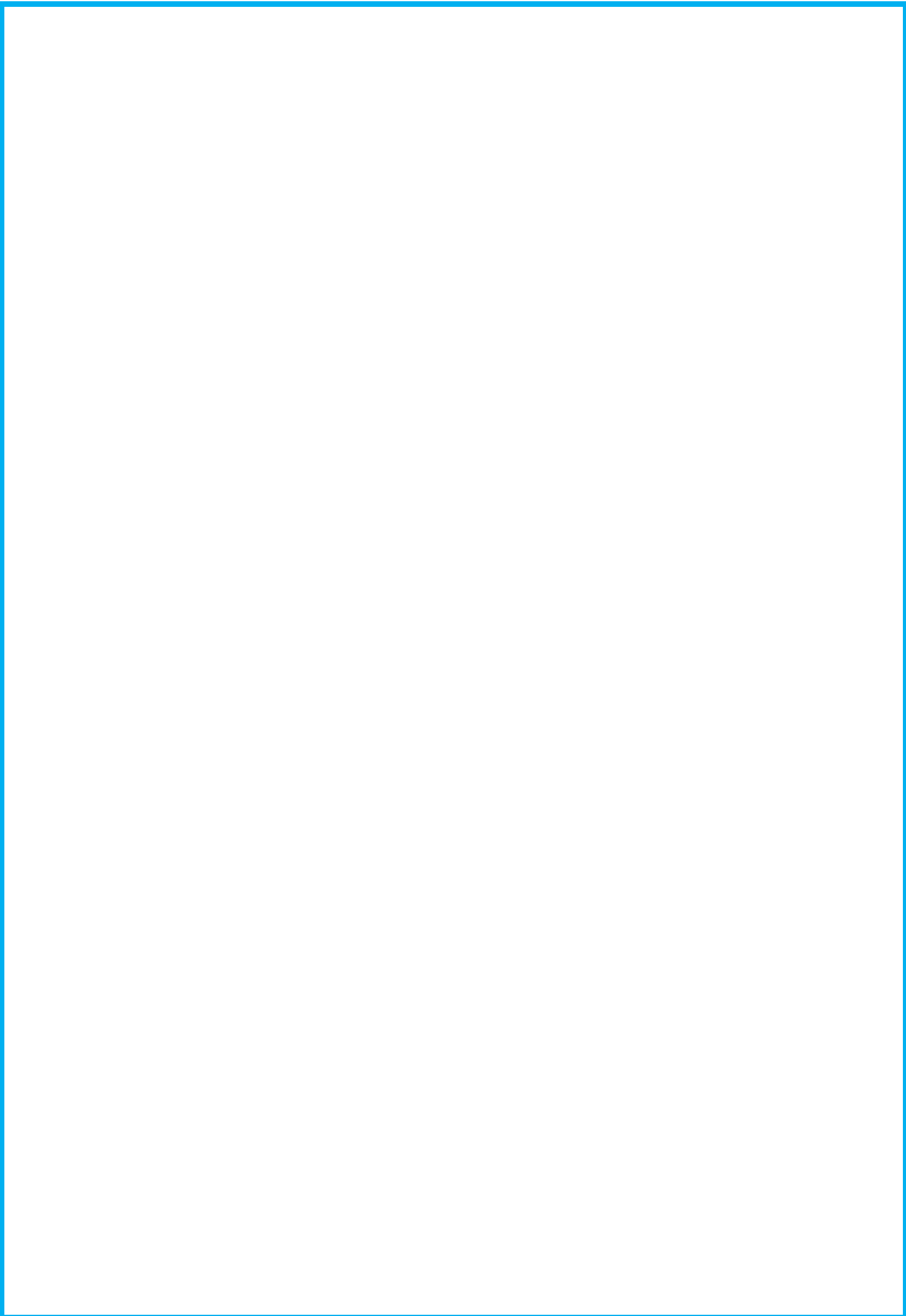






Experience	Selected students attend Big Bang Stem careers fair ( <i>Dates/Venue TBC</i> ) Gatsby Benchmark 3,4,5,7,8
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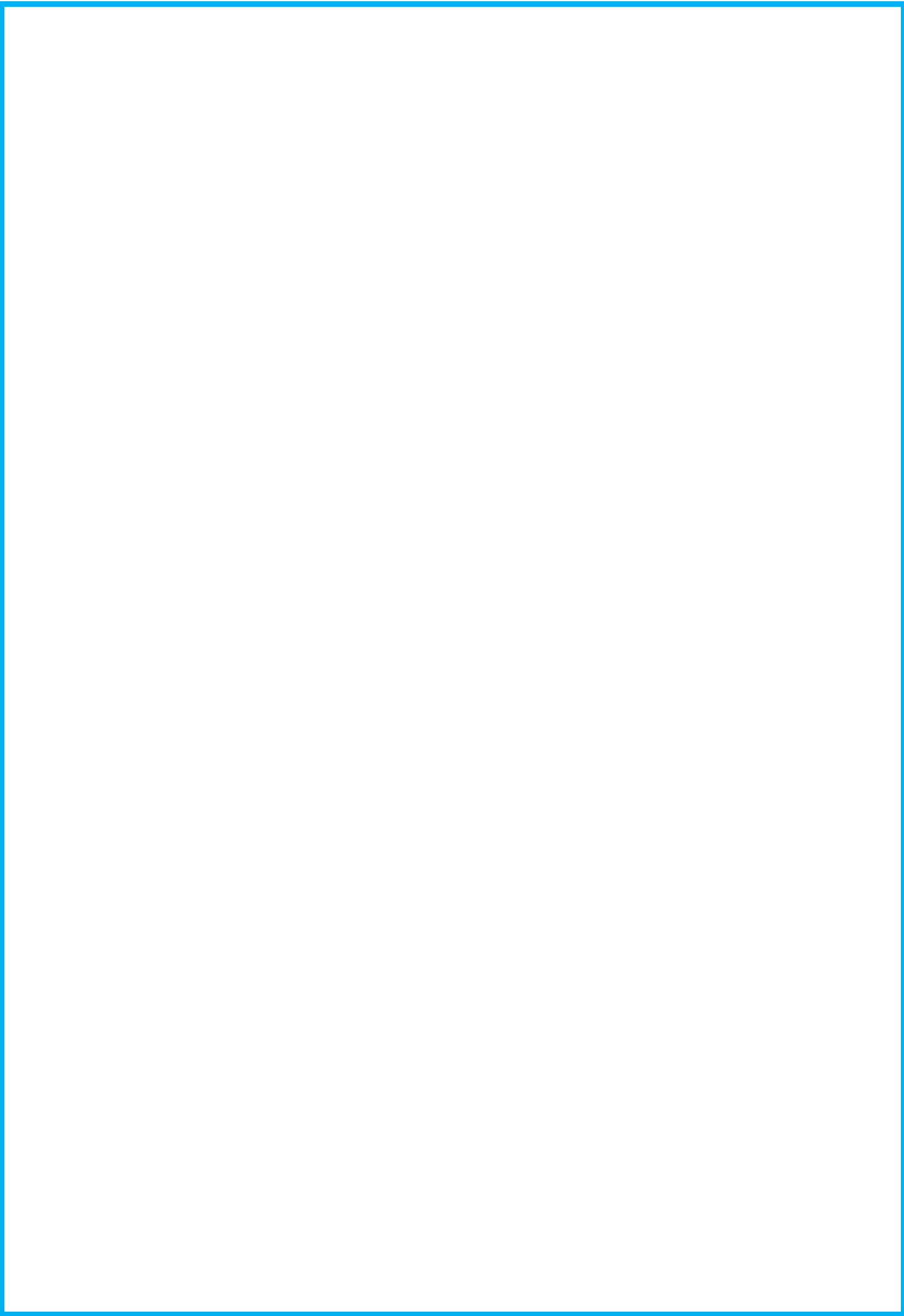






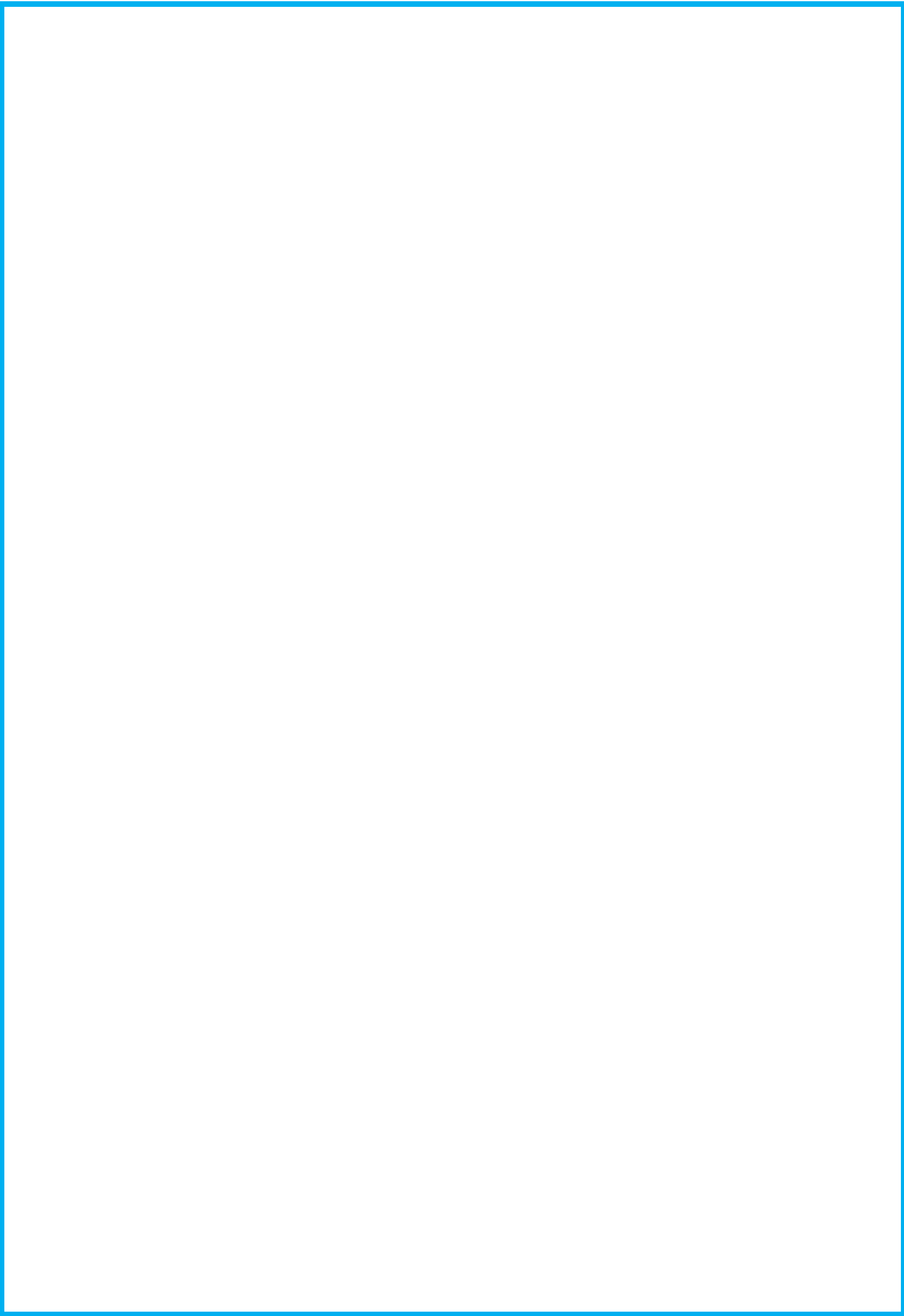




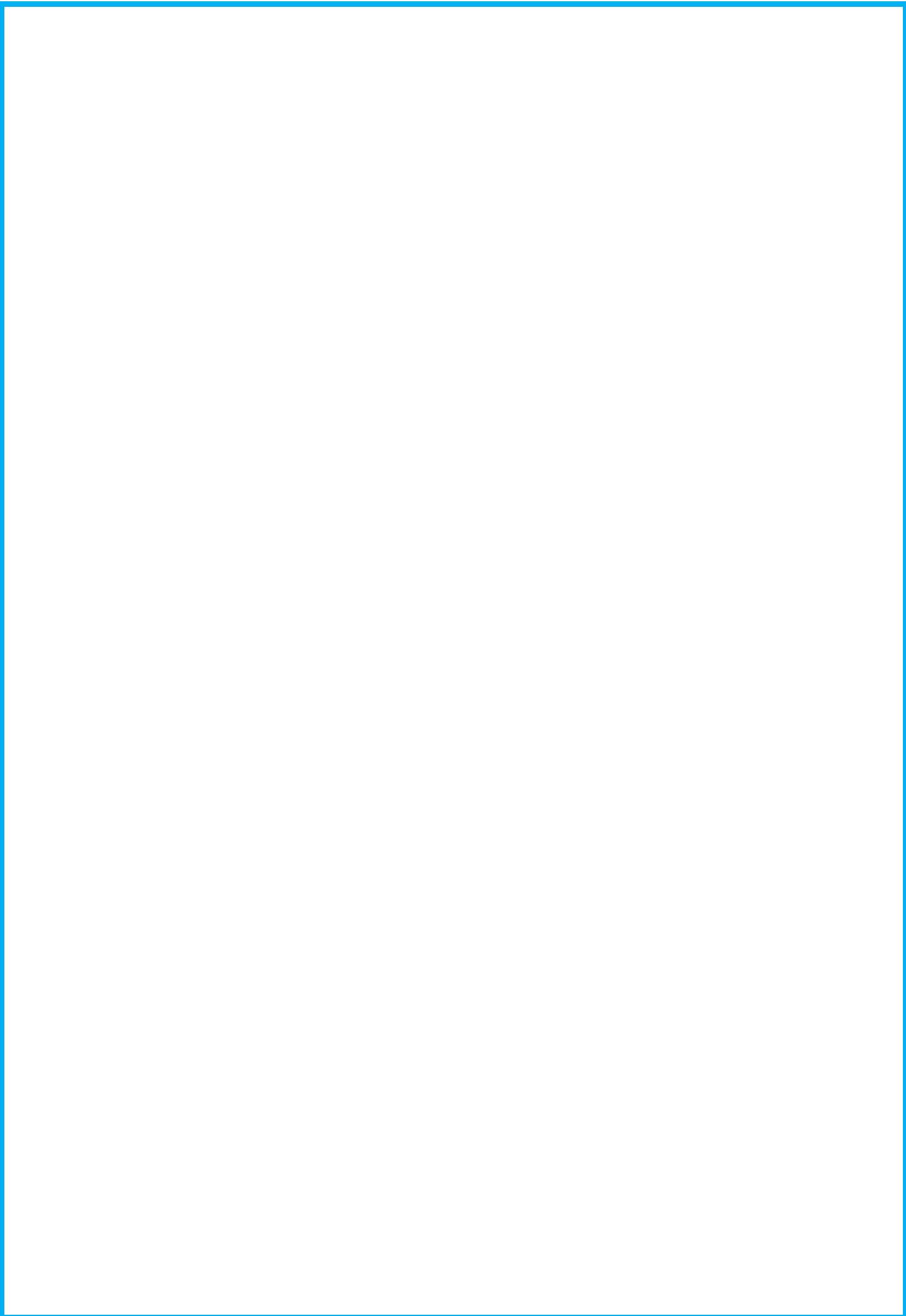




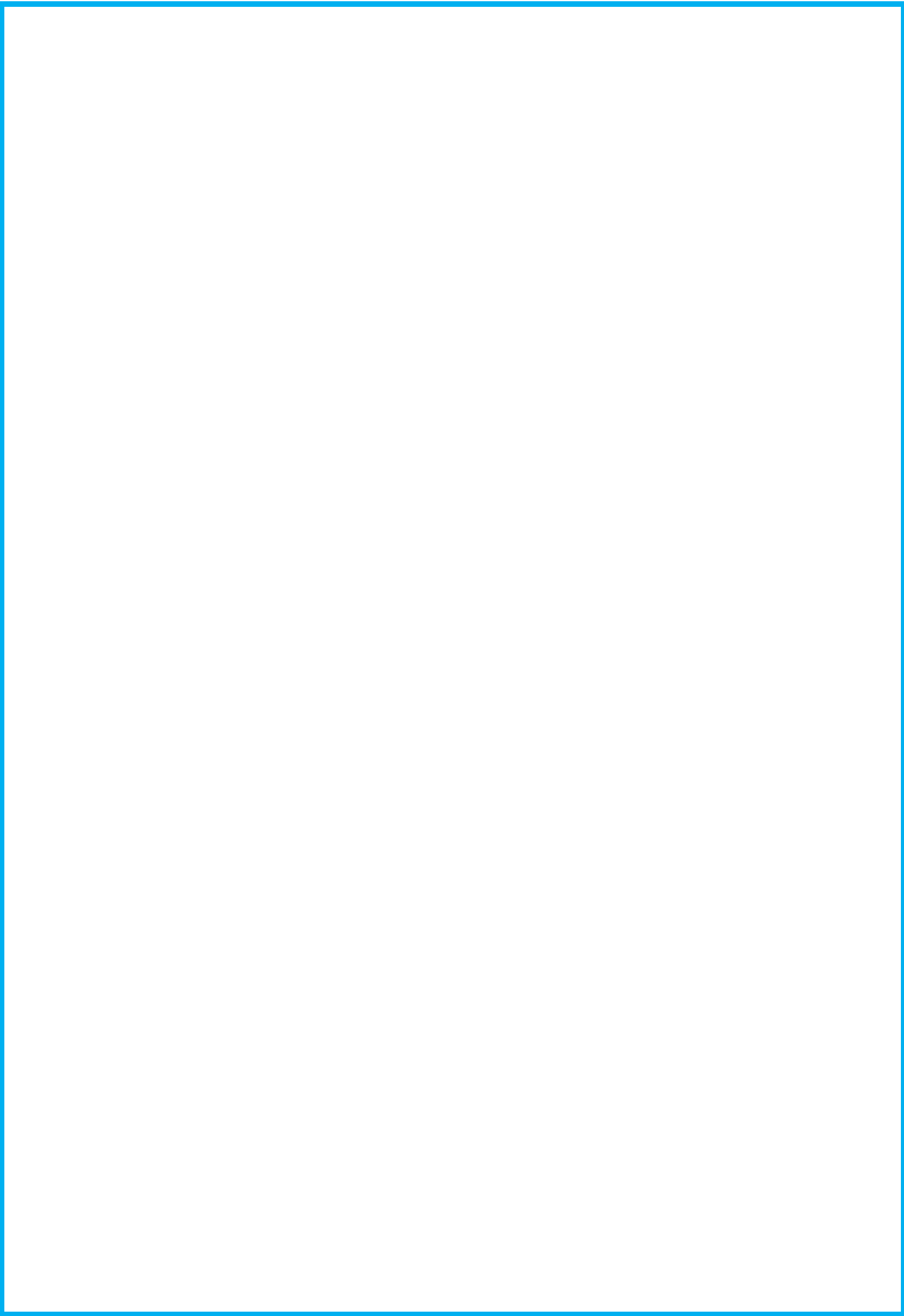


























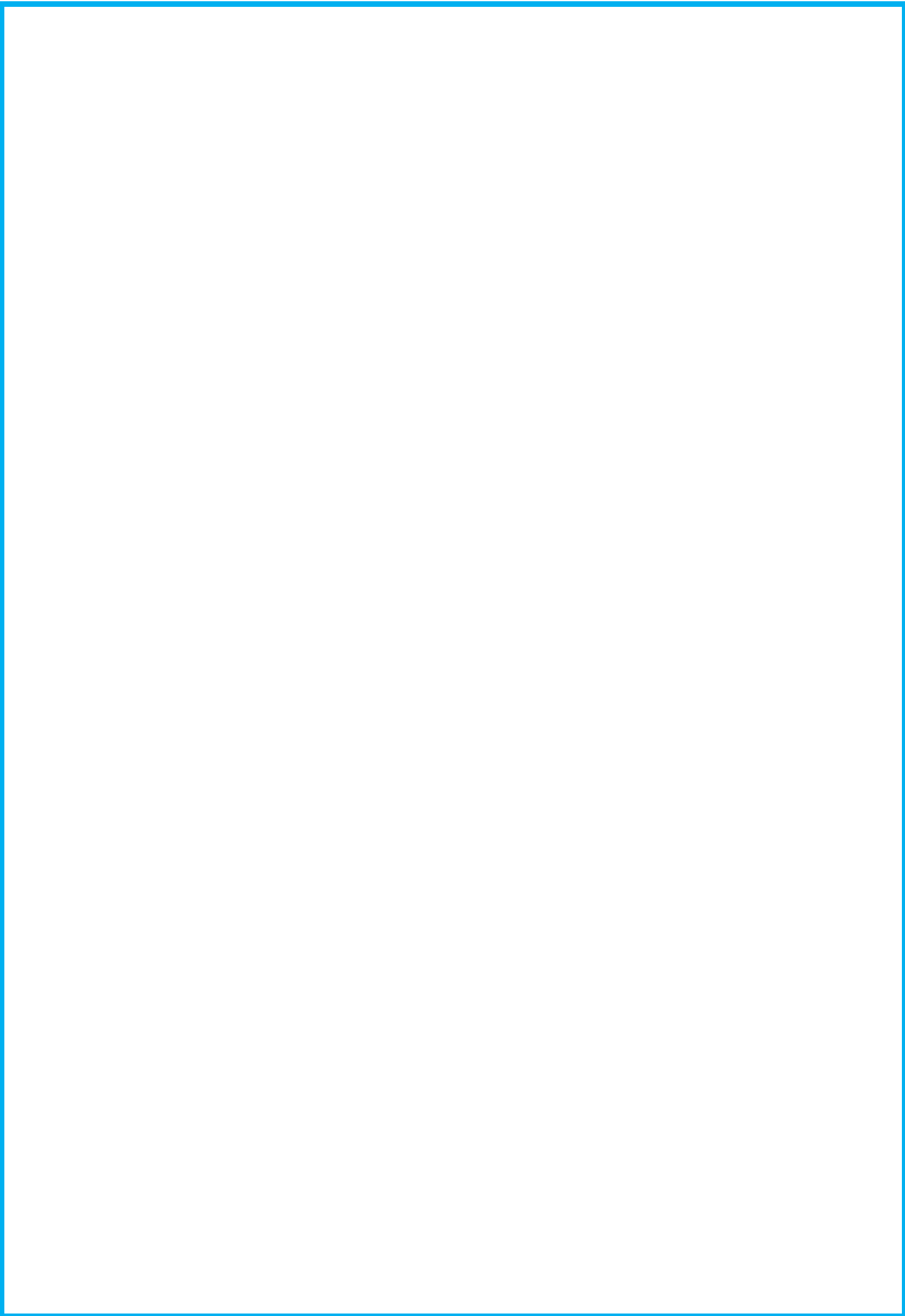






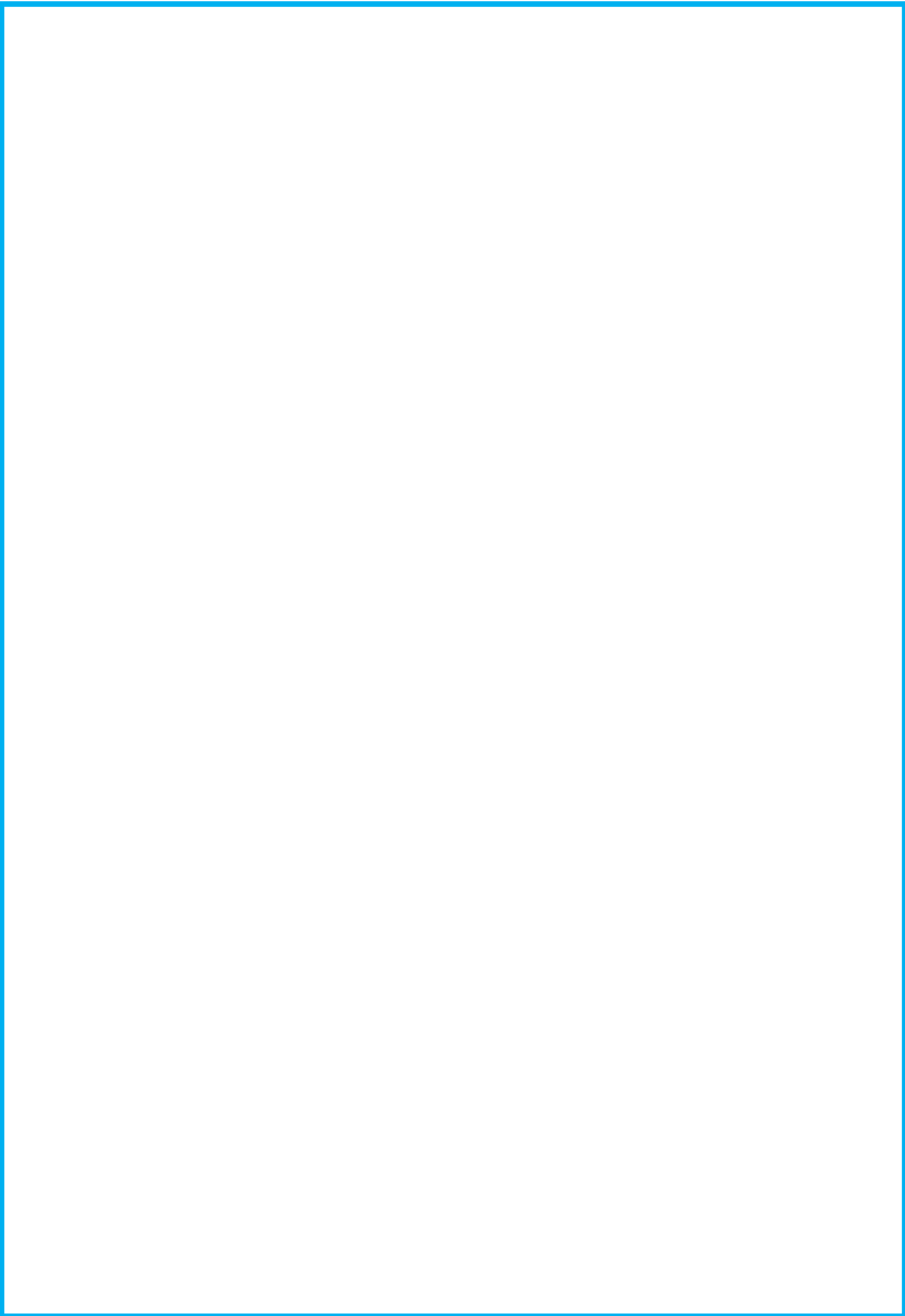














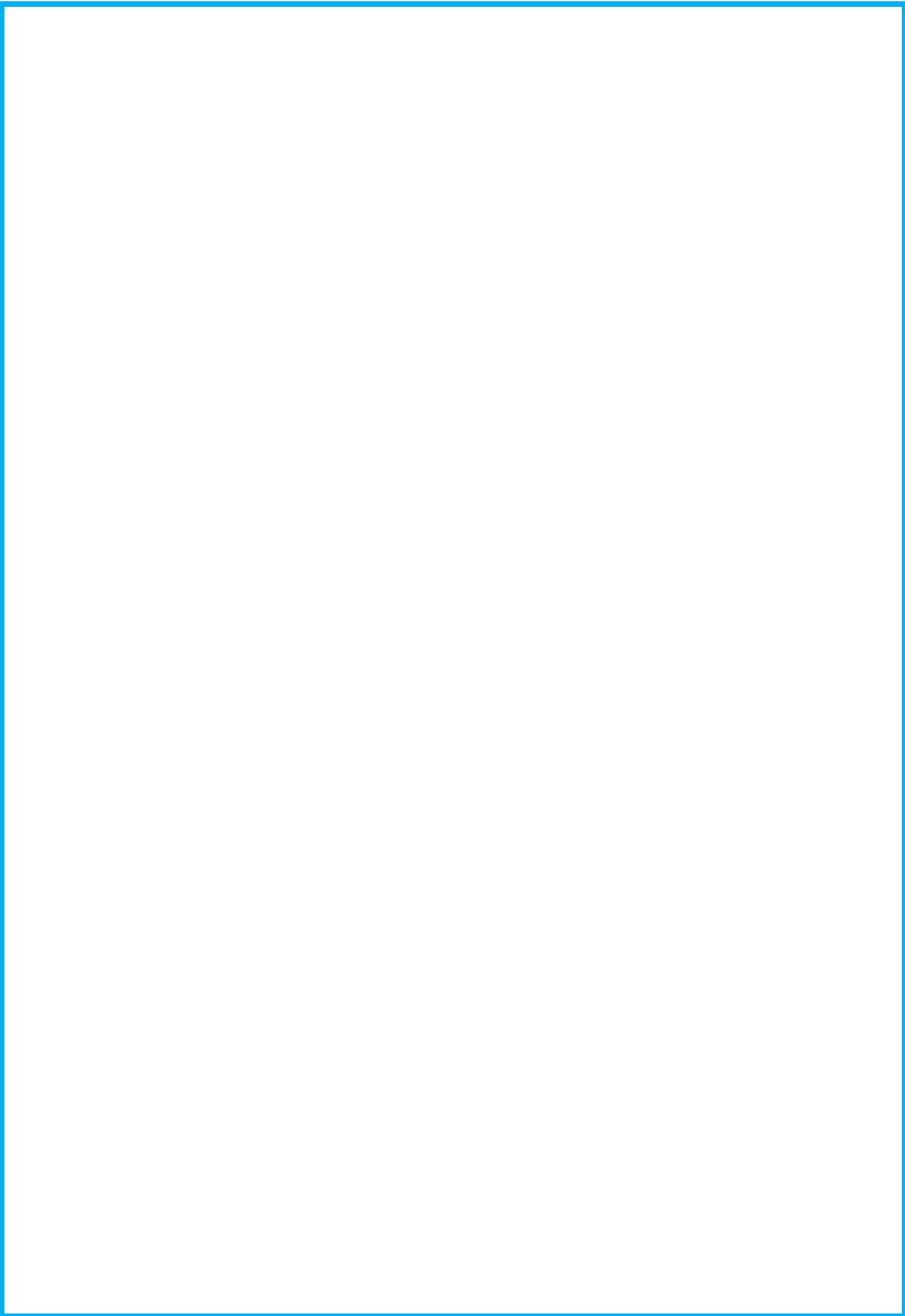










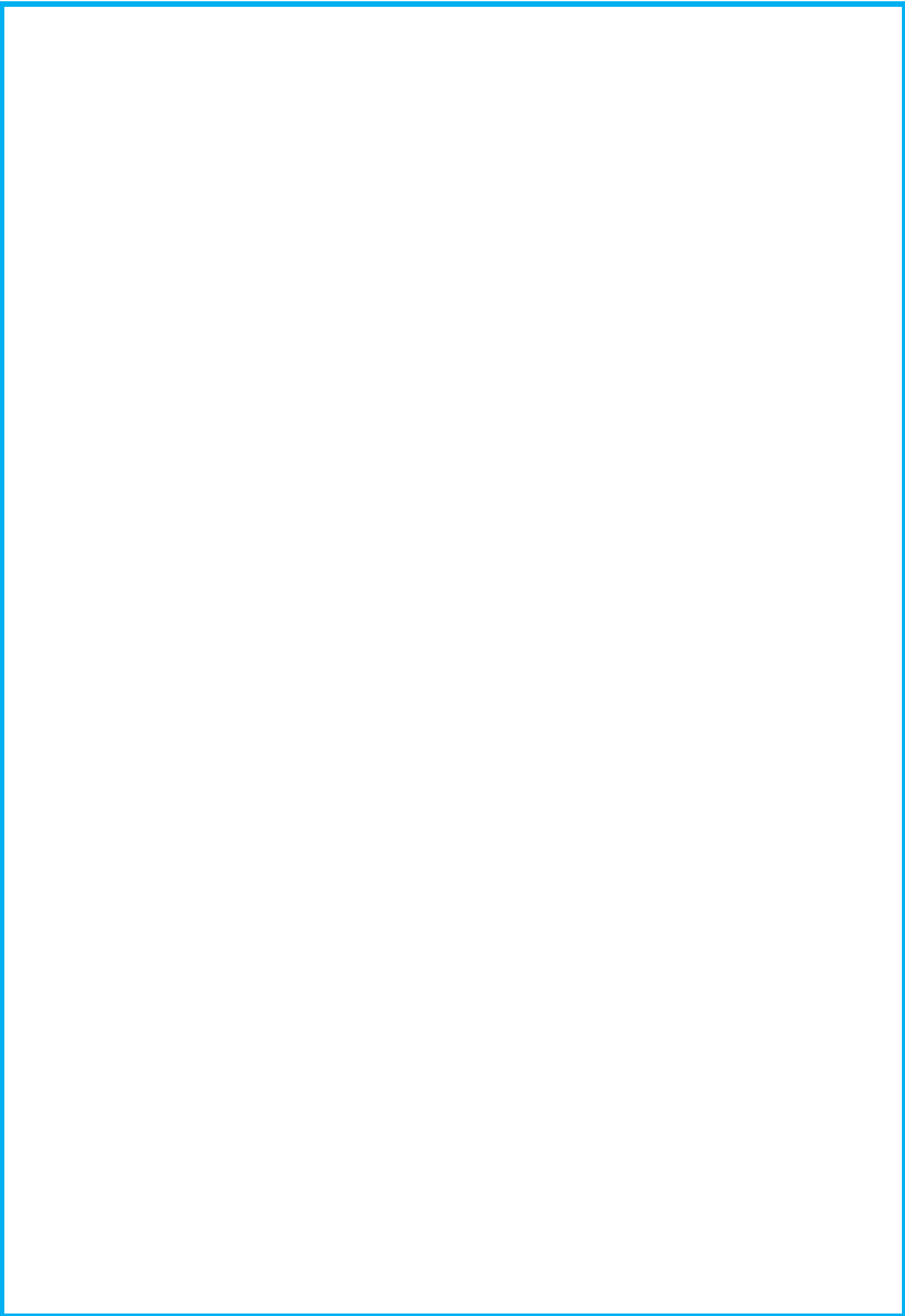














Preparation		
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			Support/Allocation
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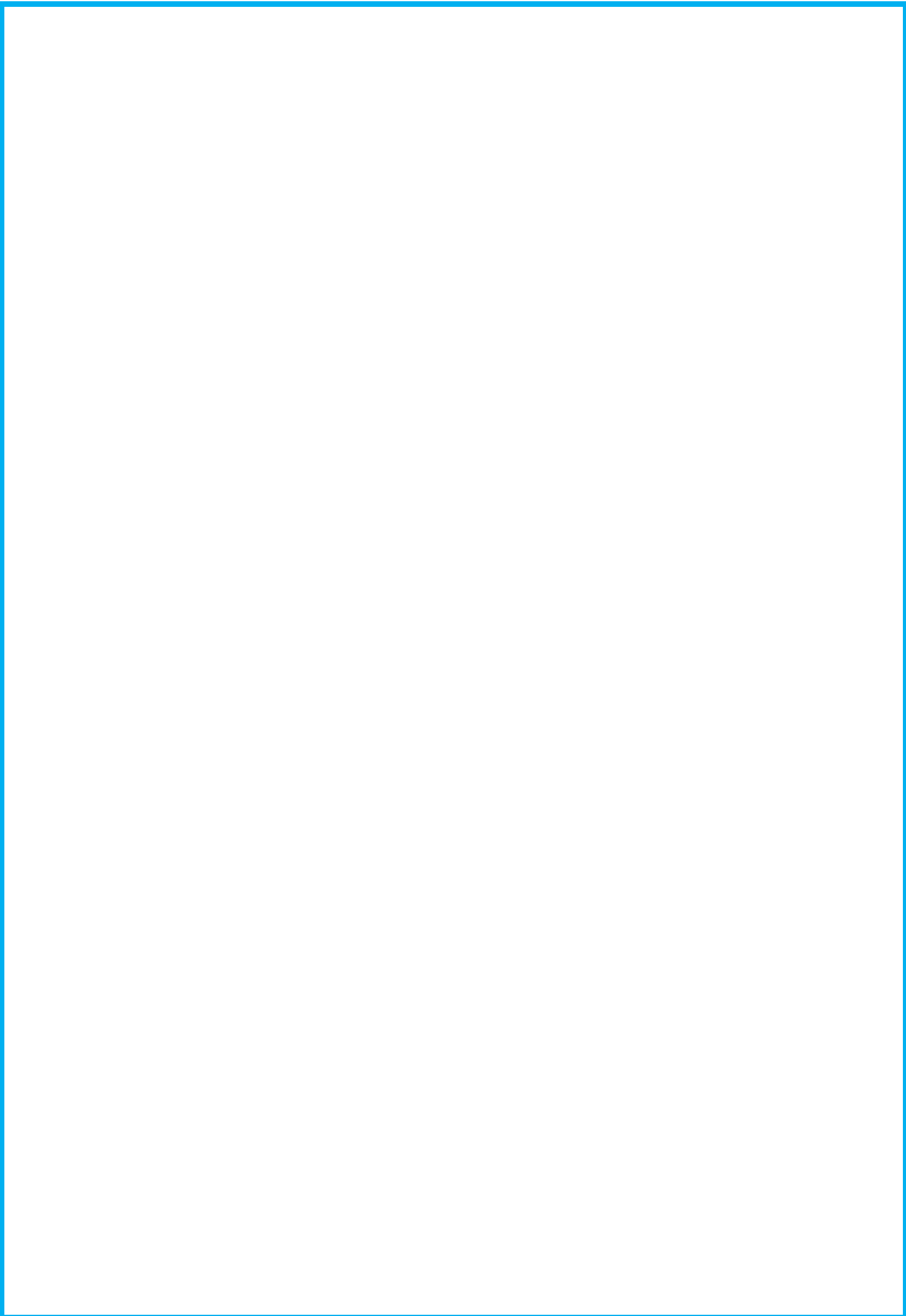








































































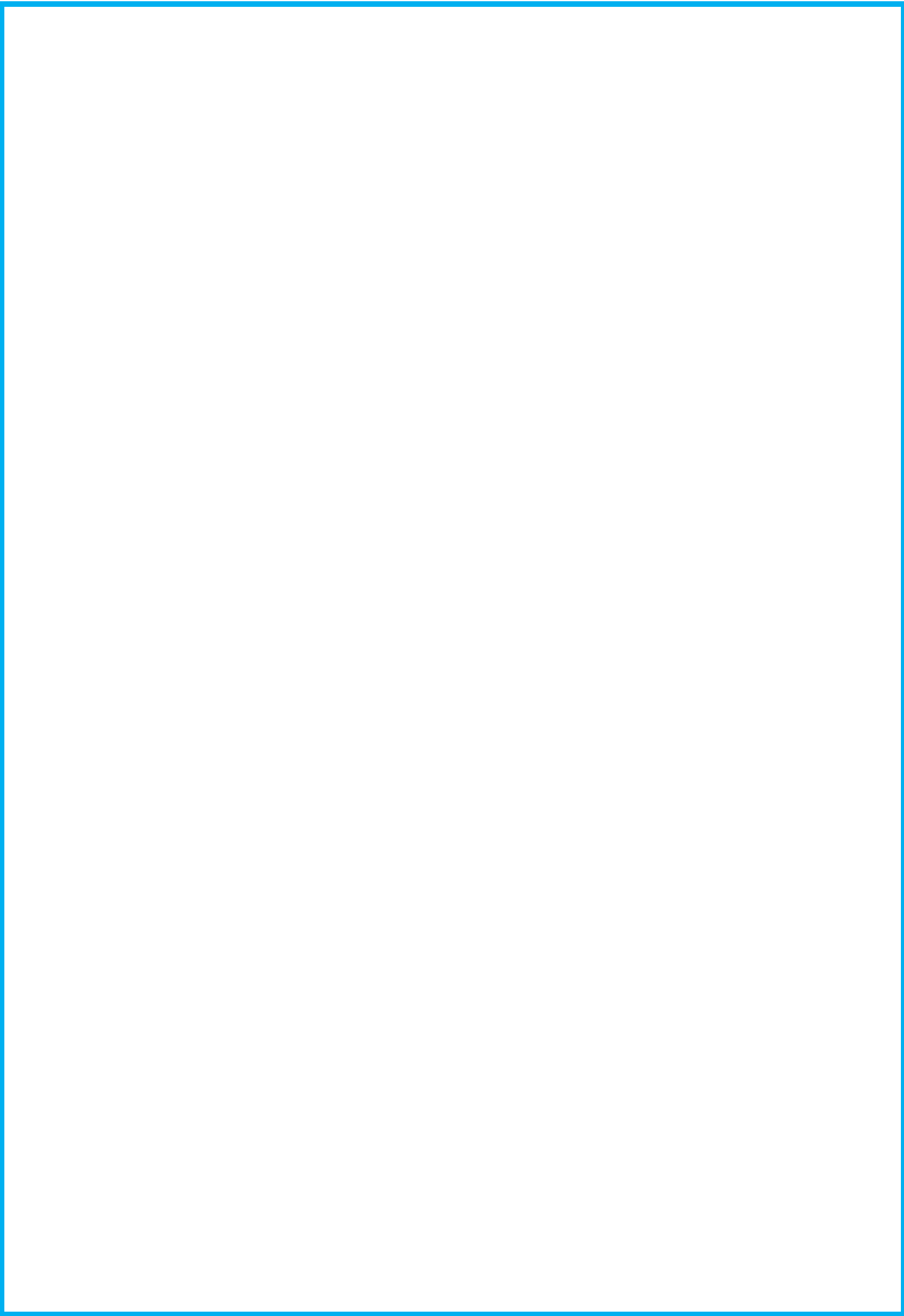












Benchmark 4, 5



Year 12	National Skills Day (7 <sup>th</sup> October 2020) Gatsby Benchmark 3,4,5,7,8	National Apprenticeship Week (3 <sup>rd</sup> – 9 <sup>th</sup> February 2021) Gatsby Benchmark 3,4,5,7,8	UCAS and apprenticeship week Gatsby Benchmark 3,4,5,7,8
	Virtual Careers Event (21 <sup>st</sup> October 2020) Gatsby Benchmark 2, 5, 7	International Day of Women & Girls in Science (11 <sup>th</sup> February 2021) Gatsby Benchmark 3,4,5,7,8	
	National Mentors Week (Week commencing 27 <sup>th</sup> October 2020) Gatsby Benchmark 3,4,5, 8	National Careers week (1 <sup>st</sup> – 5 <sup>th</sup> March 2021) – assemblies, student talks, classroom sessions Gatsby Benchmark 3,4,5,7,8	Employer Engagement Activities Gatsby Benchmark 4, 5
	Tomorrows Engineers Week (16 <sup>th</sup> – 20 <sup>th</sup> November) Gatsby Benchmark 2, 3,4,5,8	What Careers Love? What University Live?, B-ham (5 <sup>th</sup> - 6 <sup>th</sup> March 2012)	
	Global Entrepreneurship Week (16 – 22 <sup>nd</sup> November 2020)	Careers Roadshow 2020 (March 2021) Gatsby Benchmark 3,4,5,7,8	Support / Allocation of Work Experience Placements Gatsby Benchmarks 2, 3, 4, 5, 6
	World Skills LIVE NEC, Birmingham (19 <sup>th</sup> – 21 <sup>st</sup> November 2020)	Construction Themed 'World of Work Week' – a week of 'activities and events bespoke to the Black Country (22 <sup>nd</sup> – 26 <sup>th</sup> March 2021)	PSHE Drop down sessions
	International Volunteers Day (5 <sup>th</sup> December 2020)	Celebrating Careers in Finance, Tourism & Hospitality (April 2021) Employer Engagement Activities (Dates/Times TBC) Gatsby Benchmark 4, 5	1:1 IAG careers meeting with Year 12 students (May – July 2021) Gatsby Benchmark 3, 8
	Support / Allocation of Work Experience Placements Gatsby Benchmarks 2, 3, 4, 5, 6	Support / Allocation of Work Experience Placements Gatsby Benchmarks 2, 3, 4, 5, 6	
	PSHE Drop down sessions	PSHE Drop down sessions	
	1:1 IAG careers meeting with Year 12 students (September – December 2020) Gatsby Benchmark 3, 8	1:1 IAG careers meeting with Year 12 students (January – April 2021) Gatsby Benchmark 3, 8	
	Guest Speakers in to promote FE & HE opportunities and Sector Skills Talks Gatsby Benchmark 3, 4, 5, 7	Guest Speakers in to promote FE & HE opportunities (e.g. Greater Minds Bus Tour) Gatsby Benchmark 3, 7	Whole Year 12 cohort HE Visits Gatsby Benchmark 3,4,5,7,8

Year 13	<p>National Skills Day (7<sup>th</sup> <b>October 2020</b>)</p> <p>National Mentors Week (<i>Week commencing 27<sup>th</sup> October 2020</i>)</p> <p>Virtual Careers Event (21<sup>st</sup> October 2020) <i>Gatsby Benchmark 2, 5, 7</i></p> <p>Tomorrows Engineers Week (16<sup>th</sup> – 20<sup>th</sup> <b>November</b>)</p> <p>Global Entrepreneurship Week (16 – 22<sup>nd</sup> <b>November 2020</b>)</p> <p>World Skills LIVE NEC, Birmingham (19<sup>th</sup> – 21<sup>st</sup> <b>November 2020</b>)</p> <p>International Volunteers Day (5<sup>th</sup> <b>December 2020</b>)</p> <p>Support / Allocation of Work Experience Placements <i>Gatsby Benchmarks 2, 3, 4, 5, 6</i></p> <p>PSHE Drop down sessions</p> <p>1:1 IAG careers meeting with Year 13 students (<b>September – December 2020</b>) <i>Gatsby Benchmark 3, 8</i></p> <p>Guest Speakers in to promote FE &amp; HE opportunities <i>Gatsby Benchmark 3, 7</i></p> <p>Selected students attend Sector Skills Career Talks <i>Gatsby Benchmark 4, 5</i></p> <p>Support with UCAS Process <i>Gatsby Benchmark 8</i></p>	<p>National Apprenticeship Week (3<sup>rd</sup> – 9<sup>th</sup> <b>February 2021</b>)</p> <p>International Day of Women &amp; Girls in Science (11<sup>th</sup> <b>February 2021</b>)</p> <p>National Careers week (1<sup>st</sup> – 5<sup>th</sup> <b>March 2021</b>) – assemblies, student talks, classroom sessions <i>Gatsby Benchmark 3, 4, 5, 7, 8</i></p> <p><i>Careers Roadshow 2020 (March 2021)</i> <i>Gatsby Benchmark 3, 4, 5, 7, 8</i></p> <p>Construction Themed 'World of Work Week' – a week of 'activities and events bespoke to the Black Country (22<sup>nd</sup> – 26<sup>th</sup> <b>March 2021</b>)</p> <p>Celebrating Careers in Finance, Tourism &amp; Hospitality (<b>April 2021</b>)</p> <p>Employer Engagement Activities (<i>Dates/Times TBC</i>) <i>Gatsby Benchmark 4, 5</i></p> <p>Support / Allocation of Work Experience Placements <i>Gatsby Benchmarks 2, 3, 4, 5, 6</i></p> <p>PSHE Drop down sessions</p> <p>1:1 IAG careers meeting with Year 13 students (<b>January – April 2021</b>) <i>Gatsby Benchmark 3, 8</i></p> <p>Guest Speakers in to promote FE &amp; HE opportunities (e.g. Greater Minds Bus Tour) <i>Gatsby Benchmark 3, 7</i></p> <p>Support with UCAS Process <i>Gatsby Benchmark 8</i></p>	<p>1:1 IAG careers meeting with Year 13 students (<b>January – April 2021</b>) <i>Gatsby Benchmark 3, 8</i></p> <p>Employer Engagement Activities <i>Gatsby Benchmark 4, 5</i></p> <p>Support / Allocation of Work Experience Placements <i>Gatsby Benchmarks 2, 3, 4, 5, 6</i></p> <p>PSHE Drop down sessions</p> <p>Guest Speakers in to promote FE &amp; HE opportunities (e.g. Greater Minds Bus Tour) <i>Gatsby Benchmark 3, 7</i></p> <p>Support with UCAS Process <i>Gatsby Benchmark 8</i></p>